

5 Minute Fixes

Simple tasks to do in 5 minutes or less!

KITCHEN BEDROOM(S) **CLOSET & DRAWERS** wash mattress pads donate 10-20 items wipe down appliance fronts wash sheets wipe down shelves clean oven burners + stove top fluff comforter in dryer wipe out clothes basket(s) clean toaster wash blankets & bedding do a quick vacuum clean microwave clean pillows organize clothes by type clean coffee maker clean nightstand toss any unmatched sock(s) O wipe shelves in the refrigerator dust lampshades declutter condiments vacuum under bed clean out one refrigerator wipe out silverware drawer PAPER **VEHICLES** scrub sink sort mail from the day collect trash from car & toss O clean dishwasher recycle magazines dust / vacuum front interior declutter cookbooks tackle your paper pile dust / vacuum rear interior toss recipes you no longer love designate an IN & OUT spot wipe down all surfaces clean out your wallet or purse wipe beverage holders file any receipts clean under seats

clean toilet – down to the floor empty & wipe out a drawer declutter makeup wash shower curtain clean mirrors clean baseboards wipe switchplate

	ELECTRONICS
0	wipe cell phones
0	wipe landline phones
0	clean TV & computer screens
0	wipe computer mouses
0	
0	
0	

	OTHER
0	
0	
0	
0	
0	
0	
0	