

April Checklists

MONTHLY FOCUS: THE BATHROOM(S)

- **DECLUTTER**
clear bathroom surfaces of any unnecessary items
- **CLEAN**
clean and wipe all surfaces (counters, toilets, tub)
- **DEEP CLEAN**
vacuum and wash baseboards and floors
- **DUST**
dust and clean light fixtures
- **WINDOW TREATMENTS**
dust and/or launder window treatments and blinds
- **CLEAN**
shower curtains and bath mats
- **CLEAN MOST TOUCHED AREAS**
wipe handles, knobs, doors, switches/switch plates
- **STOCK UP**
plan ahead, stock up on toilet paper, tissues, toiletries
- **PRACTICE**
take it out, put it away with any items on the counters
- **AMBIENCE**
add something special – fluffy towels, a candle, etc.

ROTATING TASKS

- **VACUUM BASEBOARDS**
use nozzle or brush attachment
- **VACUUM / SPOT CLEAN FURNITURE**
treat any spots or stains
- **LIGHT FIXTURES: BATHROOMS**
focus on just the bathroom ones this month
- **WASH RUGS**
wash bathroom and area rugs
- **POLISH WOOD FURNITURE**
give your furniture a little extra shine
- **CLEAN OVEN**
use self-clean feature on oven or wipe out
- **WIPE SWITCHES / PHONES / REMOTES**
give those most touched areas a quick clean
- **WIPE DOWN APPLIANCES**
wipe down household appliances (dishwasher, washer and dryer, etc.)

DO THESE DAILY

- **MAKE THE BEDS**
do a whole house quick declutter and gather at least 3 bags of stuff you can get rid of
- **CHECK THE FLOORS**
clean clutter from surfaces (counters, dressers, etc.)
- **TACKLE CLUTTER**
sort through any existing paper piles that are out on counters or surfaces
- **WIPE COUNTERS**
deal with your mail situation and come up with a way to sort through mail daily so it doesn't pile up
- **ONE LOAD OF LAUNDRY**
declutter counter clutter, cabinets & drawers

DO THESE WEEKLY

- **MONDAY**
clean the bathrooms
- **TUESDAY**
dust the house, surfaces, etc.
- **WEDNESDAY**
vacuum the floors
- **THURSDAY**
wash the floors
- **FRIDAY**
catch up on tasks, do a monthly focus or rotating task
- **SATURDAY**
launder any sheets and towels
- **SUNDAY**
relax, just do the daily tasks